



# **ANNUAL REPORT 2018**

## **Singapore Life Saving Society**

**UEN Number S67SS0031B**

### **SLSS Office & Lifesaving Training Centre:**

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## **MISSION**

To promote lifesaving and water safety

## **VISION**

To be a leading lifesaving organization in the world

## **VALUES**

Reliability

Exemplary in conduct

Service to society

Concern for safety

United in our mission

Enjoyment in what we do

## LETTER FROM THE PRESIDENT

The new Executive Committee took office after the last AGM on 21 March 2018.

As members know, we had a new Hon. Secretary General, a new Hon. Assistant Secretary, a new Hon. Treasurer, as well as new staff taking over after the AGM. The Executive Committee also supported the incoming Hon. Secretary General's new structure and plans for SLSS activities and operations. Unfortunately, the incoming Hon. Secretary General resigned in January 2019 after less than a year in office.

The Executive Committee decided to hold an election for a new Hon. Secretary General (and any consequential or other vacancy) at the coming AGM in March 2019. It also appointed the Hon. Assistant Secretary to cover the duties of the Hon. Secretary General until the election at the coming AGM.

Although there are major changes in personnel as well as disruptions caused by the sudden resignation of the Hon. Secretary General, the Hon. Assistant Secretary, the Hon. Treasurer and the staff deserve our thanks for minimizing the disruptions that inevitably accompany such major events.

As members also know, I had not planned to continue on the Executive Committee but was eventually persuaded at the last AGM to stay on. Nonetheless, it is not my intention to stay for long.

Finally and as usual, my deep appreciation goes to everyone who has helped us during the year.



Richard M K Tan

1 February 2019

1<sup>st</sup> March 2019

To: Members & Affiliates,

Notice is hereby given that the 52<sup>nd</sup> Annual General Meeting of The Singapore Life Saving Society will be held on Thursday, 28<sup>th</sup> March 2019 at 7.30pm at Black Box Auditorium.

#### **A G E N D A**

1. A minute's silence for departed lifesavers.
2. To confirm the minutes of the last Annual General Meeting held on 21<sup>st</sup> March 2018
3. To receive and if approved, to adopt the Annual Report for the year ending 31<sup>st</sup> December 2018.
4. To receive and if approved, to adopt the Financial Report for the year ending 31<sup>st</sup> December 2018.
5. To approve the change of audit partner from Chiew Mong to Wong Xiao Wei in SLSS Auditors Odds & Evens Associates.
6. To elect officials to fill the office of the Hon. Secretary General and any consequential and/or other vacancy, and 2 Hon Auditors.
7. To consider the additional amendments to to the changes to the Constitution approved by the Extra Ordinary General Meeting (held on 17 November 2016) suggested by SportSG attached (see Annex A1) and where approved, to adopt such proposed amendments subject to the approval of the relevant authorities.
8. To consider any other business, notice of which has been given under the Constitution.

*In doing our bit for the environment, our annual report will be made available at our website "www.slss.org.sg" under the heading "Annual Report" after the AGM on **28<sup>th</sup> March 2019.***

By order of the Executive Committee,



Lee Minghan (Isaac)  
Honorary Assistant Secretary

**Minutes of 51th Annual General Meeting ('AGM') 2018 of the Singapore Life Saving Society**

(Wednesday 21 March 2018 at 7.30pm at Spex Auditorium @ Sports Hub)

**Present:**

President (Chairman)	Mr Tan Ming Kirk Richard
Vice President	Mr Goh Shiao Kwang Irwin
Hon. Secretary General	Mr Tan Kiok Wei
Hon. Treasurer	Mr Tok Wei Sin
Hon. Assistant Secretary	Mr Ng Chuen Ser

**Executive Committee ('Exco') Members by Constitution & their representatives:**

Singapore Armed Forces	Mr Wee Tui Yong
Singapore Police Force	Mr Leong Kin Kok Michael
Singapore Sports Council	Mr Chng Kiam Ghee

**Executive Committee ('Exco') Members & and their representatives:**

Sports Eagle Pte Ltd	Mr Lee Song Choo
V3 Aquatic Club Pte Ltd/UWCSEA	Mr Ng Chuen Ser
Yio Chu Kang Constituency Sports Club	Mr Lee Ming Han

**Committee Chairs & Unit Heads:**

Awards Committee Chair	Mr Ng Chuen Ser
Constitution Review Chair	Mr Liang Yaowen Fitzkhoo
Business Committee Chair	Mr Lee Leng Teck George
Rescue Committee Chair	Mr Irwin Goh Shiao Kwang
Education Unit Head	Mr Tok Wei Sin

Members:	68
Affiliates:	12
Associate Members:	20

**In Attendance:** Manager Mr. Lawrence Choo, Accounts Executive Mr. Thomas Ng and Admin Executive Ms Ho Choo Geok.

At 7.45 pm, Hon. Secretary General informed President there was a quorum and he began the AGM.

**1. A minute's silence for departed lifesavers**

- 1.1 A minute of silence was observed for lifesavers who departed in the past year.

**2. Minutes of the last AGM held on 23 March 2017**

- 2.1 The minutes of the last AGM were confirmed after a motion by Mr Liang Yaowen Fitzkhooon was seconded by Mr Wee Tui Yong without any objections.

**3. Adoption of the Annual Report for the year ending 31 December 2017**

- 3.1 Hon. Secretary General provided members with a summary of the highlights of 2017.
- 3.2 Hon. Secretary General addressed points in the open letter by Mr Philip Ng without any further queries by members.
- 3.3 On a motion by Mr Lee Song Choo and seconded by Mr Sim Lye Hock, the Annual Report for the year ending 31 December 2017 was approved and adopted with no objections.

**4. Adoption of the Financial Report for the year ending 31 December 2017**

- 4.1 The 2017 Financial Report was presented and the Hon. Treasurer presented the key points.
- 4.2 The 2017 financial position was positive with a gain of S\$202,740.
- 4.3 On a motion by Mr Lee Chit Hwa and seconded by Mr Wee Tui Yong, the 2017 Financial Report was approved and adopted with no objections.

## **5. Election of Office Bearers**

- 5.1 The Chair said the elections are being conducted under the current Constitution as the proposed amendments to the Constitution have not come into effect. Volunteers were invited to be scrutineers to witness the vote count and Mr Larry Han, Mr Leong Kin Kok Michael, Mr Jeremy Peh, Mr Tang Yong Chong and Mr Lau Sheng Yang volunteered as scrutineers. Nominees were given the opportunity to introduce themselves and Philip Ng's manifesto was also read. The Vice-President took over the Chair for the election of the President for the 2018-2020 term after the President consented to being nominated by members.

### **5.2 President**

Nominee #1: Mr Tan Ming Kirk Richard  
Proposer: Mr Tan Kiok Wei  
Secunder: Mr Tan Khim Guan (SLGC Representative)

Nominee #2: Mr Ng Chuen Ser  
Proposer: Mr Tan Chin Hoe  
Secunder: Mr Tan Ooi Min

There were no other nominations and Mr Chng Kiam Ghee proposed to close the nominations. It was seconded by Mr Lee Boon Leng without any objections.

The voting result was as follows:

Mr Tan Ming Kirk Richard – 29

Mr Ng Chuen Ser - 24.

1 spoilt vote

Mr Tan Ming Kirk Richard was duly elected President.

### **5.3 Vice-President**

Nominee #1: Mr Goh Shiao Kwang Irwin  
Proposer: Mr Tan Kiok Wei  
Secunder: Mr Thong Ann Edward

Nominee #2: Mr Lee Minghan

Proposer: Mr Lee Leng Teck George  
Seconder: Mr Lee Lingen Jason

There were no other nominations and Mr Lee Boon Leng proposed to close the nominations. It was seconded by Mr Lau Sheng Yang without any objections.

The voting result was as follows:

Mr Goh Shiao Kwang Irwin – 28

Mr Lee Minghan – 26

No spoilt vote

Mr Goh Shiao Kwang Irwin was duly elected Vice-President.

#### 5.4 Hon. Secretary General

Nominee #1: Mr Ng Chuen Ser

Proposer: Mr Lee Boon Leng

Seconder: Mr Tan Chin Hoe

Nominee #2: Mr Tang Yong Chong

Proposer: Mr Tan Khim Guan (SLGC representative)

Seconder: Mr Thong Ann Edward

There were no other nominations and Mr Tan Kiok Wei proposed to close the nominations. It was seconded by Mr Desmond Chang without any objections.

The voting result was as follows:

Mr Ng Chuen Ser - 31

Mr Tang Yong Chong - 22

1 spoilt vote

Mr Ng Chuen Ser was duly elected Hon. Secretary General.

#### 5.5 Hon. Treasurer



Nominee #1: Mr Thong Ann Edward  
Proposer: Mr Irwin Goh Shiao Kwang  
Seconder: Mr Lee Song Choo

Nominee #2: Mr Lee Lingen Jason  
Proposer: Mr Lee Boon Leng  
Seconder: Mr Tang Yong Chong

There were no other nominations and Mr Tan Kiok Wei proposed to close the nominations. It was seconded by Mr Wee Tui Yong without any objections.

The voting result was as follows:

Mr Thong Ann Edward - 21

Mr Jason Lee Lingen - 31

Spoiled vote - 01

Mr Lee Lingen Jason was duly elected Hon. Treasurer.

#### 5.6 Hon. Asst. Secretary

Nominee #1: Mr Lee Minghan  
Proposer: Mr Lee Leng Teck George  
Seconder: Mr Leong Kin Kok Michael

Nominee #2: Mr Ng Kah Oon Philip  
Proposer: Mr Tan Ming Kirk Richard  
Seconder: Mr Lee Boon Leng

There were no other nominations and Mr Tan Khim Guan (SLGC Representative) proposed to close the nominations. It was seconded by Mr Poon Kang Wee William without any objections.

The voting result was as follows:

Mr Lee Minghan Isaac - 36

Mr Ng Kah Oon Philip - 15

Spoiled vote - 03

Mr Lee Minghan was duly elected Hon. Asst. Secretary.

5.7 Six Elected Affiliates

Nominee #1: Sports Eagle Pte Ltd  
Proposer: Mr Sim Lye Hock  
Seconded: Mr Liang Yaowen Fitzkhoo

Nominee #2: Singapore Life Guard Corps  
Proposer: Mr Tang Yong Chong  
Seconded: Mr Lau Sheng Yang

Nominee #3: Yio Chu Kang Constituency Sports Club  
Proposer: Mr Tan Khim Guan Jimmy  
Seconded: Mr Ong Choon Kiat

Nominee #4: V3 Aquatic Club Pte Ltd  
Proposer: Mr Lee Boon Leng  
Seconded: Mr Lee Minghan

Nominee #5: UWCSEA  
Proposer: Mr Liang Yaowen Fitzkhoo  
Seconded: Mr Poon Kang Wee William

Nominee # 6: Changi Beach Club  
Proposer: Mr Ng Chuen Ser  
Seconded: Mr Lee Boon Leng

There were no other nominations and Mr Lee Boon Leng proposed to close the nominations. It was seconded by Mr Lee Minghan without any objections. No voting was required as 6 affiliates were nominated.

5.8 To elect 2 Hon. Auditors

Nominee #1: Mr Kho Sok Chiew  
Proposer: Mr Lee Minghan Isaac  
Seconder: Mr Liang Yaowen Fitzkhoo

Nominee #2: Mr Liang Yaowen Fitzkhoo  
Proposer: Mr Tan Chin Hoe  
Seconder: Mr Lee Boon Leng

Nominee #3: Mr Tok Wei Sin  
Proposer: Mr Goh Shiao Kwang Irwin  
Seconder: Mr Tang Yong Chong

Nominee #4: Mr Thong Ann Edward  
Proposer: Mr Goh Shiao Kwang Irwin  
Seconder: Mr Tan Khim Guan (SLGC Representative)

There were no other nominations and Mr Tan Kim Guan (SLGC Representative) proposed to close the nominations. It was seconded by Mr Tia Li Xian without any objections.

The voting result was as follows:

Mr Kho Sok Chiew - 17

Mr Liang YaoWen - 43

Mr Tok Wei Sin – 29

Mr Thong Ann – 9

Mr Liang Yaowen Fitzkhoo and Mr Tok Wei Sin were duly elected Hon. Auditors of SLSS.

## **6. Any other matters**

### **6.1 Constitution Review Committee (CRC)**

CRC Chair presented a summary of the events and timeline after the November 2016 EGOM to amend the Constitution, subject to the relevant approvals, as well as the current status.

### **6.2 There were no remaining business, notice of which had been given under the Constitution.**

There being no matters, the President closed the AGM at 10.30 pm

**Note:** Immediately after the AGM, there was a presentation of gifts/awards/certificates.

**Minutes recorded by Mr Lawrence Choo and vetted by Mr Tan Kiok Wei and Mr Richard Tan**



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Mr. Tan Kiok Wei  
Honorary Secretary General

**OFFICE BEARERS/OFFICIALS 2018\*****Honorary Advisor** Dr Teo Ho Pin**Members of Executive Committee (EXCO)**

<b>Designation</b>	<b>Name</b>	<b>Age</b>	<b>Occupations</b>	<b>Date Elected</b>	<b>Previous Appointment</b>
President	Tan Ming Kirk, Richard	58	Lawyer	21 <sup>st</sup> March 2018	2008-2018 (President) 2004-2008 (Hon Secretary General) 2002-2004 (Hon Treasurer)
Vice-President	Goh Shiao Kwang, Irwin	46	IT Consultant	21 <sup>st</sup> March 2018	2016-2018 (Vice-President) 2014-2016 (Hon Treasurer)
Honorary Secretary General	Ng Chuen Ser	51	Managing Director	21 <sup>st</sup> March 2018	2016-2018 (Hon Asst Secretary)
Hon. Treasurer	Lee Lingen Jason	35	Area Sales Manager	21 <sup>st</sup> March 2018	N.A
Hon. Asst Secretary	Lee Ming Han	36	Lifesaving Teacher, BCLS/AED Trainer	21 <sup>st</sup> March 2018	N.A.
Members by Constitution (Representing National Safety Council)	Law Kam Hui	69	Admin Manager	N.A	N.A.
Members by Constitution (Representing Singapore Armed Forces)	Wee Tui Yong	61	Orientation Officer, Singapore Armed Forces	N.A	N.A.
Members by Constitution (Representing Singapore Police Force)	Leong Kin Kok Michael	70	Managing Director	N.A	N.A.
Members by Constitution (Representing Singapore Sports Council)	Chng Kiam Ghee	67	Lifesaving Teacher cum Examiner	N.A	N.A.
Members by Election (Representing Changi Beach Club)	Ho Ho Huat	48	Aquatic Life Skill Coach	21 <sup>st</sup> March 2018	N.A.
Members by Election (Representing Singapore Life Guard Corps)	Tan Khim Guan	50	Lifeguard	21 <sup>st</sup> March 2018	N.A.
Members by Election (Representing Sports Eagle Pte Ltd)	Lee Song Choo	64	Director	21 <sup>st</sup> March 2018	N.A.

Members by Election (Representing V3 Aquatic Club Pte Ltd & United World College of SE Asia)	Ng Chuen Ser	51	Managing Director	21 <sup>st</sup> March 2018	2016-2018 (Hon Asst Secretary)
Members by Election (Representing Yio Chu Kang Constituency Sports Club)	Lee Ming Han	36	Lifesaving Teacher, BCLS/AED Trainer	21 <sup>st</sup> March 2018	N.A.

#### **Subcommittees/Advisors\***

Advisors:	Prof Anantharaman, Nicholas Cheong, Malcolm Tan
Safety:	Wee Tui Yong (Chair)
Human Resource:	Leong Kin Kok Michael (Chair),
Education:	Phee Jun Kai Jeremy (Chair), Ong Choon Kiat Donovan
Outreach:	Shereen Wong (Chair), Md Hisham (Vice Chair) & Edward Yeo (Vice Chair)
Sport:	Sim Lye Hock (Chair), Liang Yaowen Fitzkhooon (Competition Unit Head), Pui Kangrui (Officiating Unit Head)
Membership:	Lim Kim Seng

**External Auditors:** Odds & Even Associates

**Hon. Auditors** Fitzkhooon Liang Yaowen & Tok Wei Sin

**Main Banker** OCBC Bank

#### **Executive Staff**

Josephine Wong	Executive
Toh Bee Bee	Executive
Ho Hui Ni	Executive
Zuanne Teow (Ms.)	Manager (Left on 30 <sup>th</sup> March 2018)
Alvin Feng	Assistant Manager (Left on 21 <sup>st</sup> March 2018)
Lawrence Choo	Manager (Appointed on 5 <sup>th</sup> March 2018)
Ho Choo Geok	Executive (Left on 29 <sup>th</sup> March 2018)
Caden Wong	Accounts Executive (Left on 28 <sup>th</sup> March 2018)
Wan Chye Keong	Senior Executive (Left on 2 <sup>nd</sup> March 2018)
Nurul Huda (Ms.)	Part Time Executive (Left on 7 <sup>th</sup> March 2018)

\* As at 31<sup>st</sup> December 2018

## ANNUAL REPORT 2018

### 1. **Membership** (as at 31<sup>st</sup> December 2018) Members of the Singapore Life Saving Society ("SLSS") comprised the following:-

1	Life Governor
13	Life Members
72	Registered Examiners (including examiners cum teachers)
43	Registered Teachers
24	Affiliates
52	Associate Members (organisations)
10	Associate Members (individuals)

### 2. **Donors and Supporters**

The SLSS is very grateful to the following for their donations, support and sponsorships in 2018:

#### Donor(s)-

Ng Chuen Ser  
Tan Ming Kirk Richard

#### Supporters-

Sport Singapore  
Sentosa Development Corporation  
NUS University Lifeguard Corps  
Singapore Life Guard Corps

### 3. **Governance & Conflict of Interest Policies etc.**

The Exco oversees the affairs of SLSS and is responsible for strategic plans, key initiatives, fund raising, investment decisions, financial performance reviews and corporate governance policies. The Exco meets regularly in most months. It is supported in its role by the staff, committees, units and other SLSS officials. Exco members must place SLSS' interest over those of their own and of their organisation and are expected to avoid actual and perceived conflicts of interest. Where Exco members have personal interest in business transactions or contracts, they are expected to declare such interests as soon as possible and abstain from discussion and decision-making on the matter. Where such conflicts exist, the Exco will evaluate whether any potential conflicts of interest will affect the continuing independence of that Exco member and whether it is appropriate for the Exco member to continue to remain on the Exco. Exco members are also not paid any remuneration for their board services although Exco members qualified as lifesaving trainers or examiners or in other areas are sometimes engaged to work at the usual honorarium or fee.

SLSS is registered as a charity and approved as an Institution of a Public Character. Although it is not mandatory, the SLSS follows the guidelines of the Code of Governance for Charities & Institutions of a Public Character as far as they are relevant and applicable.

### 4. **A description of the governing instrument of SLSS**

The governing instrument of the SLSS is the Constitution of the Singapore Life Saving Society and available on the SLSS website.

## **5. Report from Committees**

### **5.1 Business Committee (Jan to April 2018)**

The Committee's proposals for SLSS including promotion of SLSS products and services were presented to the 2016-2018 EXCO which indicated that it will be handed over to the new EXCO for consideration.

### **5.2 Drowning Prevention Committee (Jan to April 2018)**

#### **Aquatic Programmes for Individuals with Disabilities Unit**

##### Free Monthly Public Lifesaving Training Programme

80 persons were given free lifesaving training at Sentosa in 2018.

### **5.3 Rescue Committee (Jan to April 2018)**

#### **Education Unit (EU)**

##### **5.3.1 25<sup>th</sup> Annual Lifesaving Seminar 2018**

40 participants joined the Seminar held at Furama Riverfront Hotel on 9<sup>th</sup> March 2017 (from 9 am to 6pm) with 9 speakers.

#### **Examination & Accreditation Unit (EAU)**

##### Appointment of Examiners

5.3.2 Lee Boon Leng, Patrick was appointed as Grade 1 Examiner on 18<sup>th</sup> January 2018

### **5.4 Sport Committee**

#### **Competition Unit**

##### **5.4.1 41<sup>st</sup> Annual National Life Saving Championship 2017 (Open- and Still-Water Events)**

The 41<sup>st</sup> National Lifesaving Championship 2018 was successfully organised and conducted by the Sport Committee, with support from the SLSS staff and volunteers. The Open Water competition was held on 18 to 19 August 2018 at Palawan Beach, Sentosa. The Still Water competition was held on 2 September 2018 at the National University of Singapore University Sports Centre.

The main results at the end of the competition are:

- Overall Division 'A' Champion: Singapore Swimming Teachers' Association (STA)
- Overall Division 'B' Champion: National University of Singapore (NUS)
- Overall Masters Champion: National University of Singapore (NUS)

#### **1.1. Still Water Clinic**

A Still Water Clinic was conducted on 25 May 2018 at NUS USC pool. The objective of this clinic was to help members of the lifesaving sport community be familiar with some of the fundamental skills and techniques for still water events. The clinic was led by Sports Committee Chair Mr Sim Lye Hock and assisted by NUS Lifeguard Corps and veteran lifesaving athletes including Mr Austin Mek. Participants found the clinic really useful.



## **5.5 Outreach Sub committee ( from April 2018 )**

### **5.5.1 Water Safety outreach to 2 condominiums :**

- Amaryllis Villa on 17<sup>th</sup> November 2018, volunteers: Ng Chuen Ser, Lim Jia Hao, Leong Chong Wah Fred , 40 pax attended the event ( Guest of Honor: Mr. Melvin Yong)
- The Palette on 18<sup>th</sup> November 2018, volunteers: Ng Chuen Ser, Chee Kang Hao, Chia Jin Kiat 60 pax attended the event ( Guest of Honor: DPM Teo Chee Hean)

## **6. Membership Sub committee ( from April 2018 )**

Lim Su Ying, Jasmine was appointed as Grade 3 Examiner on 27<sup>th</sup> December 2018

## **7. Associate Membership**

EXCO approved Geniusea as Associate Member on 18<sup>th</sup> January 2018  
EXCO approved Atelier Acquisition Pte Ltd as Associate Member on 18<sup>th</sup> January 2018  
EXCO approved Club Salties as Associate Member on 21<sup>st</sup> January 2018  
EXCO approved Swim Dolphia Aquatic Sports as Associate Member on 21<sup>st</sup> January 2018  
EXCO approved Swim Craze Academy as Associate Member on 24<sup>th</sup> May 2018  
EXCO approved Swim ARC Group Asia as Associate Member on 19<sup>th</sup> July 2018  
EXCO approved Aquatic Safety and Lifeguard Services Pte Ltd as Associate Member on 23<sup>rd</sup> August 2018  
EXCO approved Swimming School Singapore as Associate Member on 23<sup>rd</sup> August 2018  
EXCO approved Tech Athlete Management as Associate Member on 23<sup>rd</sup> August 2018  
EXCO approved WSC Water Kids as Associate Member on 23<sup>rd</sup> August 2018  
EXCO approved Swim Kinetics as Associate Member on 27<sup>th</sup> December 2018

## **7. Audit**

SLSS office was audited by Hon. Auditors on 21<sup>st</sup> November 2018 and 21<sup>st</sup> December 2018.

## **8. National Life Saving Day 2018**

Mr. Ong Ye Kung, Minister for Education (Higher Education and skills) and 2<sup>nd</sup> Minister for Defence launch the event on 4<sup>th</sup> February 2019 at OCBC Square, Sports Hub, Kallang . SLSS was assigned a booth where we exhibit Aquatic safety awareness materials and supported by the following staff and volunteers: Alvin Feng, Lee Song Choo George , Gabriel s/o Ernest Joseph, Phee Jun Kai Jeremy, Ong Choon Kiat, Liang Yaowen Fitzkhoo, Tan Kah Hong , Peter Tan Peng Seng, Larry Han Jinyuan, Ho Weng Hei Richard.

## **9. Oversea Activities**

### **9.1 Sanyo International Lifesaving Cup 2018**

Sanyo Cup, organised by Japan Lifesaving Association, was held at Momochi Beach in Fukuoka Prefecture, Japan between 23 and 24 June 2018. Mr Sim Lye Hock (Sports Committee Chair) and Mr Fitzkhoo Liang (Sports Committee Vice-Chair & Competition Head) were invited to observe the organisation and conduct of Sanyo Cup as part of ILS Asia-Pacific Sports Development Programme.

The teams competing in the Sanyo Cup were Australia, New Zealand, USA, Great Britain, South Africa, Hong Kong as well as hosts Japan.

## 9.2 Lifesaving World Championships 2018

The Lifesaving World Championships 2018 were held from 16 November to 2 December 2018 in Adelaide, Australia. The National Teams World Championship was held from 20 to 25 November, with Singapore represented by the National team led by Mr Nicky Sho (Team Manager), Mr Jeremy Phee (Team Coach) and Mr Gaszgne Ismail (Team Coach). The athletes in the National team were Mr Eddy Yong (Captain), Ms Sara Teo (Captain), Mr Austin Mek, Mr Denis Seow, Ms Grace Chan, Ms Josephine Tan, Ms Kymberly Geh and Mr Lim Shen Yeong. Notably, the Women's Line Throw team (Grace & Josephine) placed 4<sup>th</sup> overall, while the Men's Line Throw team (Shen Yeong & Eddy) placed 9<sup>th</sup> overall.

## **10. Events/Attendance**

- Isaac Lee attended the Safe Sport Forum on 22<sup>th</sup> May 2018 at SportSG Auditorium
- Ng Chuen Ser and Jason Lee attended SNOC AGM on 5<sup>th</sup> June 2018
- SIss First Town Hall Meeting on 21<sup>st</sup> June 2018 at SportSG Auditorium with attendance of 90.
- Irwin Goh and Ng Chuen Ser attended the Singapore Swimming Association AGM on 28<sup>th</sup> June 2018 at OCBC Aquatic Centre.
- Richard Tan attended the Social Service Summit 2018 and National Council of Social Service AGM on 24 July 2018
- Richard Tan attended the ILS Asia- Pacific Regional Forum on 22<sup>th</sup> November 2018 in Adelaide, Australia.
- Ho Hui Ni (staff) attended the shared services outreach seminar- timely compliance for reports and returns on 10<sup>th</sup> October at Lifelong Learning Institute
- First breifing on water safety outreach to condominiums held on 24<sup>th</sup> October 2018 at SSI Seminar Room

## **11. Staff Movement**

The following left during the year:

Caden Wong Hoi Shek

Zuanne Teow Chew Lin

Wan Chye Keong

Alvin Feng Shibin

Nurul Huda

## 12. Rescue and Deaths by Drownings

Statistical data on the number of drowning cases heard in Corner's Court was not available for 2018.

## 13. Exco Meeting Attendance 2018

EXCO Meeting Attendance 2018									
Names	18/1/2018	21/3/2018	19/4/2018	24/5/2018	19/7/2018	23/8/2018	20/9/2018	18/10/2018	27/12/2018
Tan Ming Kirk Richard	1	1	1	1	1	1	1	1	1
Goh Shiao Kwang Irwin	1	1	1	1	1	1	1	1	1
Ng Chuen Ser	1	1	1	1	1	1	1	1	1
Lee Lingen			1	1	1	1	1	1	1
Lee Ming Han	1	1	1	1	1	1	1	1	0
Wee Tui Yong Ronald (SAF)	1	1	1	1	0	1	1	1	0
Leong Kin Kok Michael (SPF)	1	0	1	0	1	1	0	1	1
Lee Song Choo George (SEPL)	1	1	1	1	1	1	1	1	1
Tan Khim Guan Jimmy (SLGC)			1	1	0	0	1	1	0
Ho Ho Huat Desmond (Changi Beach Club)			1	1	1	1	0	1	1
Chng Kiam Ghee (SSC)	0	0	1	0	0	1	0	1	0
Law Kam Hui	0	0	0	0	0	0	0	0	0
Tan Kiok Wei	1	1							
Tok Wei Sin	1	1							

## ACKNOWLEDGEMENT

The SLSS would like to thank the following very much for their contributions during the year:

- All donors, grantors, sponsors, supporters and advertisers;
- All examiners, trainers, affiliates, members, volunteers and supporters; and
- All others who have helped the SLSS.



## Treasurer's Report (Lee Lingen Jason )

There was a surplus of \$12,376 and this was mainly due to the following:

- (1) a. Lifesaving Exam bookings
- (2) b. Reminance of administration of swimsafer bookings
- (3) c. Sales of products (eg. CPR posters etc) and lifesaving publications

Exco members are not paid any remuneration for their board services. However, Exco members who are also qualified as lifesaving instructors, trainers or examiners or in other areas are sometimes engaged to work for the SLSS at the usual honoraria or fee. In 2018, the following EXCO members were so engaged and have been paid the following amounts:

Tan Ming Kirk Richard	-	\$0.00
Goh Shiao Kwang, Irwin	-	\$1,988.25
Ng Chuen Ser	-	\$0.00
Lee Lingen	-	\$50.00
Lee Ming Han	-	\$4,315.21
Lee Song Choo	-	\$4,367.25
Leong Kin Kok Michael	-	\$1,903.25
Chng Kiam Ghee	-	\$31.25
Desmond Ho	-	\$175.00

The remuneration of the top 3 key executives of SLSS was each in the salary band of less than \$100,000 and subsequent bands of \$50,000:

No. of Executive	2018	2017
Salary range below \$50,000	03	02
Salary range below \$100,000	00	00
Salary range below \$100,001 to \$150,000	00	00

## SLSS Reserves Policy and Position

### SLSS's reserves position:

	Current Year (S\$)	Previous Year (S\$)	% Increase/Decrease
Unrestricted Funds (Reserves)	1,634,640	1,621,750	Increase by 0.7%
Restricted/Designated Funds:	--	--	N.A.
Building Fund	--	--	N.A.
Education Fund	--	--	N.A.
Others	--	--	N.A.
Endowment Funds	--	--	N.A.
Total Funds <sup>1</sup>	1,634,640	1,621,750	Increase by 0.7%
Ratio of Reserves <sup>2</sup> to Annual Operating Expenditure <sup>3</sup>	6.17	2.00	Increase by 308.5%

The reserves that we have set aside provide financial stability and the means for the continuance and development of our activities. We intend to maintain our reserves at a level which is at least equivalent to 3 years of annual operating expenditure so that we have the necessary buffer to ensure a relatively smooth transition if it becomes necessary. We intend to use the reserves in the following manner in (at the appropriate time):

- a. as a buffer in financially challenging years
- b. to fund developments and new initiatives
- c. to fund purchases of a property and rescue and other equipment.

The Executive Committee reviews at least on an annual basis the amount of reserves that are required to ensure that they are adequate.

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<sup>1</sup> Total funds include unrestricted, restricted, designated and endowment funds.

<sup>2</sup> Unrestricted Funds.

<sup>3</sup> Charitable Activities and Other Operating and Administration Expenses