



ANNUAL REPORT
FOR THE FINANCIAL YEAR ENDED 31st DEC 2020
SINGAPORE LIFE SAVING SOCIETY
UEN: S67SS0031B

SLSS OFFICE & TRAINING CENTRE

c/o Kallan Basin Swimming Complex, 21 Geylang Bahru Lane, Singapore 339627

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ABOUT US

Purpose of the Society

- (a) To promote technical education in aquatic life saving, first aid, oxygen administration and resuscitation.
- (b) To promote adoption of swimming and lifesaving as a Branch instruction in schools, colleges, and higher educational institutes.
- (c) To encourage floating, diving, plunging and such other swimming arts as would be of assistance to a person endeavouring to save life.
- (d) To arrange and promote public lectures, demonstrations, and competitions and to form classes, instructions, so as to bring about a widespread and thorough knowledge of the Principles which underlie the Art of Natation.
- (e) To promote, assist in and develop aquatic skills programmes suitable for individuals with special disabilities.
- (f) The objectives of the Society are to be carried out in Singapore.

Our Vision

To be a leading lifesaving organization in the world

Our Mission

To promote lifesaving and water safety

Our Core Values

Reliability

Exemplary in conduct

Service to society

Concern for safety

United in our mission

Enjoyment in what we do

WELCOME MESSAGE FROM PRESIDENT & HON SEC GEN

The year 2020 will always be remembered as the year of lock downs and safe distancing. During this year, although lifesaving activities has trickled down to near zero, it gave some breathing space for housekeeping matters. During the lock down period, it also exposed the gaps in IT within the society as well as business continuity which lead to efforts for migration of the email system to Microsoft as well as the set up of official office bearer emails.

Although the past year has been very challenging for the entire lifesaving community, there were also positive news. Since 2016, SLSS has been working with SportSG to facilitate a pathway for interested instructors to also become coaches registered on the National Registry Of Coaches (NROC). The conversion program has been approved and looked to be rolled out in 2021.

The challenges in 2020 presented itself as a result of uncertain and often alarming economic conditions for SLSS. During the past year, society has pursued other income and revenue streams like sales of merchandise and secured its application as an accredited SFRAC centre in hope to bring in corporate clients.

As a mission-driven charity, SLSS must not forget its cause on Drowning Prevention and as the COVID situation looks to open up in 2021, it is our hope that the free clinics and workshop can be revived to continue the outreach.

Tan Lii Chong
President
Singapore Life Saving Society

Liang Yaowen Fitzkhooon
Hon Sec Gen
Singapore Life Saving Society

OVERVIEW OF CHARITY

OFFICE BEARERS/EXCO/ADVISORS 2020

Honorary Advisor Dr Teo Ho Pin

Members of Executive Committee (EXCO)

Designation	Name	Age	Occupations	Date Elected	Previous Appointment
President	Tan Lii Chong	56	Senior Lecturer	18th Mar 2020	2005-Hon. Treasurer 2006-2008 Ass Hon. Sect 2009 Hon. Secretary General 2010-2011 Vice-President 2012-2013 Vice-President 2014-2015 Vice-President
Vice-President	Lee Leng Teck	64	Managing Director	18th Mar 2020	N.A.
Honorary Secretary General	Liang Yaowen, Fitzkhoo	33	Manager, Strategic Development, Risk and Compliance	18th Mar 2020	N.A.
Hon. Treasurer	Tang Yong Chong	39	Freelance	18th Mar 2020	N.A.
Hon. Asst Secretary	Peh Jeremy	34	Associate Lecturer	18th Mar 2020	N.A.
Members by Constitution (Representing National Safety Council)	Law Kam Hui	71	Admin Manager	N.A.	N.A.
Members by Constitution (Representing Singapore Armed Forces)	Wee Tui Yong	63	Orientation Officer, Singapore Armed Forces	N.A.	N.A.
Members by Constitution (Representing Singapore Police Force)	Leong Kin Kok Michael	72??	Managing Director	N.A.	N.A.
Members by Constitution (Representing Singapore Sports Council)	Chng Kiam Ghee	69	Lifesaving Teacher cum Examiner	N.A.	N.A.
Members by Election (Representing NUS University Lifeguard Corps)	Sim Lye Hock	64	Superintendent at NUS	18th Mar 2020	N.A.
Members by Election (Representing Singapore Life Guard Corps)	Tan Khim Guan	52	Lifeguard	18th Mar 2020	N.A.
Members by Election (Representing Republic Polytechnic)	Gary Su	40	Manager	18th Mar 2020	N.A.
Members by Constitution (Representing Pacific Swim Team Pte Ltd)	Celine Kho Sok Chiew	39	Lifesaving Teacher	18th Mar 2020	N.A.
Members by Election (Representing Sports Eagle Pte Ltd)	Lee Song Choo	66	Director	18th Mar 2020	N.A.
Members by Election (Representing Yio Chu Kang Constituency Sports Club)	Lee Ming Han	38	Lifesaving Teacher, BCLS/AED Trainer	18th Mar 2020	N.A.

SUBCOMMITTEES/STAFF 2020

Examination Panel

Member: Tan Lii Chong, Moe A'ripe, Zaihan Bin Ahmad, Thong Ann Edward,
Jeremy Tan, Lee Boon Leng Patrick

Business Development Unit

Unit Head: Wong Keng Tang

Member: Nathanael Wee, Lockie Ong, Bernard Chang, Desmond Chang

Sports Unit

Unit Head: Sim Lye Hock

Member: Pui Kang Rui, Fitzkhooon Liang Yaowen

Education Unit

Unit Head: Tok Wei Sin

Member: Lim Yu Xiang Justin, Sean Elliot Png, Chan Kennieth, Jeremy Phee,
Donovan Ong

External Auditors:

S. Renganathan & Company Chartered Accountants

Hon. Auditors:

Goh Shiao Kwang, Irwin and Lee Lingen Jason

Main Banker:

OCBC Bank

Executive Staff #

Toh Bee Bee – Executive

Serene Aw – Executive

SLSS has no chief executive officer and the Honorary Secretary General (or whoever covers that role) performs many of that officer's functions with the assistance of some executive staff.

MEMBERSHIP

1	Life Governor
13	Life Members
70	Registered Examiners (including examiners cum teachers)
39	Registered Teachers
27	Affiliates
44	Associate Members (organisations)
4	Associate Members (individuals)

DONORS AND SUPPORTERS

The SLSS is very grateful to the following for their donations, support, and sponsorships in 2020:

Donor(s)-

Supporter(s)-

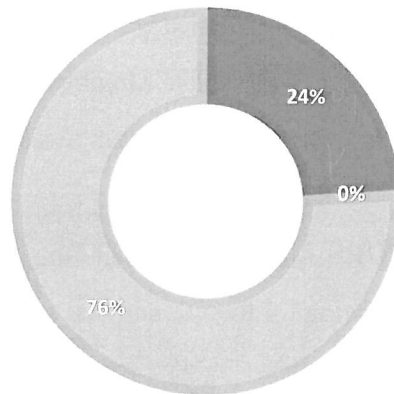
Sport Singapore
Sentosa Development Corporation
NUS University Lifeguard Corps
Singapore Life Guard Corps

HIGHLIGHTS OF THE YEAR

SUMMARY FINANCIAL PERFORMANCE

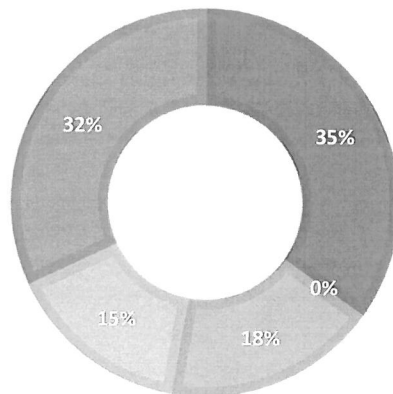
INCOME

■ Government Grants ■ Programme Fee ■ Donations ■ Others



EXPENDITURE

■ Manpower Cost ■ Community Outreach ■ Inventory ■ Depreciation ■ Others



It is noted that Program Fee did not materialise as an income item for 2020. Additionally, Donations decreased by \$452.50. The prudent spending also saw the expenses for the year to cut back by \$88,728.

EVENT ATTENDANCE

- Irwin Goh, Jason Lee Lingen and Isaac Lee Minghan attended SNOG AGM on 6th June 2019, Safety Leadership Conference 2019 on 3rd October 2019.
- Irwin Goh attended the Singapore Swimming Association AGM on 26 June 2019.
- Richard Tan attended the ILS Asia-Pacific Regional Forum on 7 October 2019.
- Toh Bee Bee (staff) attended CPR+AED on 9 September 2019 and the shared services by Chartered Secretaries Institute of Singapore (CSIS) on 31st May 2019
- Josephine Wong (staff) attended CPR+AED on 25 Sep 2019 and Safety Leadership Conference 2019 on 3rd October 2019
- Serene Aw Siok Keow (staff) attended CPR+AED on 30 September 2019 and SME capability workshop on 19 September 2019.

STAFF MOVEMENT

OUR WORK: PROGRAMMES & ACTIVITIES
LIFESAVING AWARDS 2020

THE YEAR AHEAD

SLSS's future plan

1. New programme in the pipeline
 - a. Drowning Prevention Workshop for the less fortunate
2. New initiatives to improve the program
 - a. NROC Conversion Course
3. Plans to upgrade service delivery
 - a. Online booking system
 - b. Paynow option

SLSS's commitment

1. Opening of SLSS's library resources
2. Digitalising members profile
3. 3G training centre

SLSS's fund raising plan for the following year.

1. Application of TOTE Board's fund for 1-2 projects
2. Online fund-raising campaign for Drowning Prevention Workshop For the less fortunate

GOVERNANCE

The Exco oversees the affairs of SLSS and is responsible for strategic plans, key initiatives, fund raising, investment decisions, financial performance reviews and corporate governance policies. The Exco meets regularly in most months. It is supported in its role by the staff, committees, units and other SLSS officials. Exco members must place SLSS' interest over those of their own and of their organisation and are expected to avoid actual and perceived conflicts of interest. Where Exco members have personal interest in business transactions or contracts, they are expected to declare such interests as soon as possible and abstain from discussion and decision-making on the matter. Where such conflicts exist, the Exco will evaluate whether any potential conflicts of interest will affect the continuing independence of that Exco member and whether it is appropriate for the Exco member to continue to remain on the Exco. Exco members are also not paid any remuneration for their board services although Exco members qualified as lifesaving trainers or examiners or in other areas are sometimes engaged to work at the usual honorarium or fee.

SLSS is registered as a charity and approved as an Institution of a Public Character. Although it is not mandatory, the SLSS follows the guidelines of the Code of Governance for Charities & Institutions of a Public Character as far as they are relevant and applicable.

GOVERNING INSTRUMENT OF SLSS

The governing instrument of the SLSS is the Constitution of the Singapore Life Saving Society and available on the SLSS website.

EXCO MEETING/DISCUSSION ATTENDANCE 2019

*insert table

DISCLOSURE OF REMUNERATION AND BENEFITS RECEIVED BY EXCO MEMBERS

Exco members are not paid any remuneration for their board services. However, Exco members who are also qualified as lifesaving instructors, trainers or examiners or in other areas are sometimes engaged to work for the SLSS at the usual honoraria or fee. In 2020, the following EXCO members were so engaged and have been paid the following amounts:

*insert if have

DISCLOSURE OF REMUNERATION OF STAFF

The remuneration of the top 3 key executives of SLSS was each in the salary band of less than \$100,000 and subsequent bands of \$50,000:

No of Executives	2019	2020
Salary Range below \$50k	03	02
Salary Range below \$100k	00	00
Salary Range below \$150k	00	00

INTERNAL AUDITS

SLSS office was audited by our Hon. Auditors on 18 December 2019.

RESERVES POLICY

The reserves that we have set aside provide financial stability and the means for the continuance and development of our activities. We intend to maintain our reserves at a level which is at least equivalent to 3 years of annual operating expenditure so that we have the necessary buffer to ensure a relatively smooth transition if it becomes necessary. We intend to use the reserves in the following manner in (at the appropriate time):

- a. as a buffer in financially challenging years
- b. to fund developments and new initiatives
- c. to fund purchases of a property and rescue and other equipment

The Executive Committee reviews at least on an annual basis the amount of reserves that are required to ensure that they are adequate.

No of Awards Issued

26	Ngee Ann Lifeguard Corps (NPLGC)
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LIFESAVING AWARDS 2020

No of Awards Issued

No.	Organisation	AM	BC	BM	CPR	DA	LS1	LS12	LS123	LS2	LS23	LS3	SC	SNR	Grand Total
53	Waterplayz														-
54	WSC Water Kids														-
55	Yio Chu Kang CSC														-
		2	42	54	71	2	54	-	270	17	60	35	27	6	640

Legend:

AQP – Aquapak

INS- Instructor

TC- Teacher

Note: *Based on number of award booklets issued

AM- Award Of Merit

DA - Distinction

BC - Bronze Cross

SC- Silver Cross

CPR - Cardio- Pulmonary Resuscitation

SNR- Senior Resuscitation

PLG- Pool Lifeguard

IPLA- International Pool Lifeguard

PTL - Patrol Lifeguard

LIFESAVING AWARDS 2020

No of Bookings

No.	Organisation	AM	BC	BM	CPR	DA	LS1	LS12	LS123	LS2	LS23	LS3	SC	SNR	Grand Total
1	A2 Aquatic			1	1				1			1			4
2	Able Aquatics School														-
3	Achievers Swim School Pte Ltd				2									1	3
4	Aquatic Realm														-
5	Aquatic Safety & Lifeguard Services			2	1										3
6	Aquatic Masters Swim Club										1				1
7	Aquatics Academy LLP				1		2			2		3			8
8	Art Aquatics	1		1										1	3
9	Atlantis Aquanauts														-
10	Alanta Swim School								1						1
11	Blue Links Swim School			1					1			1			3
12	Civil Service Club			2											2
13	Club Salties														-
14	Eastern Swim Pte Ltd														-
15	Edusports LLP								1						1
16	Emmanuel Sport Services						1			1		1			3
17	Fins Aquatic Centre			1	1										2
18	Geniusea														-
19	Geylang Serai CSC														-
20	Hammerhead Lifesaving Swim Sch		2	1	1										4
21	Hydro Aquatic Swimming School													1	1
22	KS Lim Aquatic			2	5				2						9
23	Lifeguard.SG Pte Ltd		1		7				5						13
24	Lifesavingcourse.com														-
25	ML Aquatic Sports														-
26	Ngee Ann Lifeguard Corps (NPLGC)		4												8
27	NTU Lifeguard Corps		5						1				3		9

LIFESAVING AWARDS 2020

No of Bookings

[illegible]

LIFESAVING AWARDS 2020

No of Bookings	
1	1
2	1
3	1
4	1
5	1
6	1
7	1
8	1
9	1
10	1
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100	1

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LIFESAVING AWARDS 2020

Listing by Examiners

Name of Examiners	AM	BC	BM	CPR	DA	LS1	LS12	LS123	LS2	LS23	LS3	SC	SNR	Grand Total
Chai Woei Guo Peter								2		1	2			5
Chang Hiang Kwang Desmond		1						2						3
Chang Kok Kwong Bernard			1											1
Goh Shiao Kwong Irwin			1	3									6	10
James Ho			2											2
Kennieth Chan				2										2
Kho Sok Chiew Celine						1								1
Lee Boon Leng Patrick	1													1
Lee Chin Keong Joseph			2											2
Lee Chit Hwa		7	8											15
Lee Leng Teck George				5				2						7
Lee Minghan			1											1
Lee Song Choo George						2			2		2	7		13
Lim Beng Chong											1			1
Lim Joo Yam Bob			1											1
Lim Kim Seng			2	10	1			1	1					15
Lim Su Ying Jasmine								1			1			2
Lye Choon Fong Jimmy		4	1	11										16
Soh Eng Huat Philip			1											1
Tan Kok Piau Tommy						2		3						5
Tan Lii Chong				3										3
Tan Meng Siang			1											1
Thong Ann Edward			1											1
Self Test						5		5		5	2			17
Grand Total	1	12	22	34	1	10	0	16	3	6	8	7	6	126

